



MINUTES

of the meeting of SC 4.1 “Support in developing the basic metrological infrastructure of COOMET member countries”

19 April 2018, Kharkov, Ukraine

The meeting of SC 4.1 “Support in developing the basic metrological infrastructure of COOMET member countries” was held on 19 April 2018 in NSC “Institute of Metrology”, Kharkov, Ukraine.

8 persons from 4 countries, Members of TC 4 and SC 4.1 as well as their representatives participated in the meeting:

Representatives of national metrology organisations of COOMET Member Countries		
Country	Name	Status in COOMET, NMI
GERMANY	1. Peter ULBIG	COOMET Vice-President, PTB
	2. Moritz ACKERMANN	TC 4, SC 4.1 Member, PTB
KAZAKHSTAN	3. Zhanar YELEUSSIZOVA	SC 4.1 Member, RSE “KazInMetr”
MOLDOVA	4. Anatolii MELENCIUC	COOMET Committee Member, INM
	5. Serhei CEAPA	Representative of SC 4.1 Member, INM
UKRAINE	6. Pavel NEYEZHMAKOV	COOMET Vice-President, Chairperson of TC 4, NSC “Institute of Metrology”
	7. Yuliya BUNYAYEVA	Secretary of TC 4, Member of SC 4.1, NSC “Institute of Metrology”
	8. Tetiana OMIELICHEVA	Interpreter, NSC “Institute of Metrology”

The invitation to participate in the meeting was sent to all SC 4.1 members. Representatives of Belarus and Georgia informed that they could not attend the meeting. There was no information from the representatives of other countries about the reasons for their non-participation.

The following AGENDA was approved:

1. Outcomes of SC 4.1 activity
2. Determination of the areas of SC 4.1 activity
3. Determination of the candidacy for SC 4.1 Chairperson
4. Planning of SC 4.1 activity
5. Agreement of decisions of the meeting

RESULTS OF THE MEETING

COOMET Vice-President, Chairperson of TC 4 “Information and Training” P. Neyezhnikov (NSC “Institute of Metrology”, Ukraine) opened the meeting and welcomed the participants.

1 Outcomes of SC 4.1 activity

COOMET Vice-President, Chairperson of TC 4 “Information and Training” P. Neyezhnikov informed the participants of the meeting that SC 4.1 was established in 2008 for the goals of PTB-COOMET project and the following tasks were identified for this SC:

- 1) implementation of projects aimed at strengthening regional cooperation of COOMET member countries;
- 2) support of the countries of Central Asia and South Caucasus in the development of basis of metrological infrastructures in the context of integration into global metrology;
- 3) organisation and implementation of workshops, trainings, etc.

SC 4.1 activity was aimed at COOMET member countries with developing metrological infrastructure.

2 Determination of the areas of SC 4.1 activity

TC 4 member from Germany M. Ackermann and COOMET Vice-President P. Ulbig (PTB, Germany) noted that SC 4.1 activity should be extended to all COOMET member countries and implemented not only within PTB projects. One of the goals of SC 4.1 should be to identify the needs and capabilities of NMIs for holding the workshops.

The meeting participants agreed on that the financing of workshops may be provided not only by PTB and that it is necessary to search for sponsors among other NMIs of COOMET member countries.

COOMET Vice-President, Chairperson of TC 4 “Information and Training” P. Neyezhnikov informed that BIPM has Capacity Building and Knowledge Transfer Programme (CB&KT). Since 2016, COOMET representatives have actively participated in the workshops within the Program.

BIPM recommends and encourages regional metrology organisations to have a body for capacity building and knowledge transfer in their structure.

As this area relates to training, it was proposed to modernize SC 4.1 to a sub-committee with the new name “Capacity Building and Knowledge Transfer”.

3 Determination of the candidacy for SC 4.1 Chairperson

In connection with the retirement of the Chairperson of SC 4.1 A. Koegler (PTB, Germany), it became necessary to appoint a new Chairperson of SC 4.1, taking into account the changes in the sub-committee activity.

During the 21st meeting of COOMET President's Council (November 8-9, 2016, Astana, Kazakhstan), it was decided to appoint TC 4 Secretary Yu. Bunyayeva (NSC “Institute of Metrology”, Ukraine) as a coordinator from COOMET for BIPM CB&KT Programme.

Taking into account the positive results of COOMET activity within the Programme and the experience in this field, participants of the meeting recommended the candidacy of TC 4 Secretary, SC 4.1 Member Yu. Bunyayeva for the position of SC 4.1 Chairperson.

4 Planning of SC 4.1 activity

Participants of the meeting discussed the SC 4.1 work plan for the short and long term. The main goal of SC 4.1 was to identify the needs and capabilities of NMIs in holding the workshops by completing the questionnaire.

5 Agreement of decisions of the meeting

Based on the results of the meeting, the participants made the following decisions:

- *to send the draft minutes to the participants of SC 4.1 meeting for approval by 27 April 2018;*
- *to send the information of the results of SC 4.1 meeting to TC 4 members, SC 4.2 and SC 4.3 Chairpersons and members by 25 May 2018;*
- *to charge TC 4 Secretariat to include in the agenda of the next 15th TC 4 meeting the consideration of proposals on:*
 - *changing the name of SC 4.1 for “Capacity Building and Knowledge Transfer”;*
 - *specifying the areas of SC 4.1 activity;*
 - *the candidacy of Yu. Bunyayeva for the position of SC 4.1 Chairperson;*
- *to ask TC 4 Chairperson P. Neyezhmakov and TC 4 Secretary Yu. Bunyaeva to prepare proposals on the areas of SC 4.1 activity and submit them for discussion at the 15th meeting of TC 4;*
- *to ask TC 4 Member from Germany M. Ackermann and COOMET Vice-President P. Ulbig to develop a draft questionnaire to identify the needs and capabilities of NMIs of COOMET member countries on holding the workshops and submit them for discussion at the 15th meeting of TC 4;*
- *to recommend COOMET Joint Committee for Measurement Standards, COOMET Quality Forum, and TC 3.1 “Technical Committee of COOMET Quality Forum” to include in the agenda of their meetings the issue on holding the workshops, as well as to invite TC 4 Chairperson or his official representative to participate in their meetings.*

TC 4 Chairperson



Pavel Neyezhmakov

TC 4 Secretary



Yuliya Bunyayeva